

Example 1

Location, date

Dear DPT,

we hereby declare that we have updated the operating system of the workstation whose machine ID is XXXXXXXX. The upgrade has been done by reformatting the above-mentioned workstation.

Therefore, we kindly request DPT to issue a new license on such workstation/on a new workstation, according to its policy and modalities.

We are aware that such self-certification form can be shared with those organizations that, by order of DPT, certify the presence of software applications' licenses in the companies.

Kind regards,

*CEO Signature &
Company Stamp*

Example 2

Location, date

Dear DPT,

*we hereby declare that our workstation, whose machine ID was XXXXXXXX, got lost/stolen.
Please find in attachment the official notification of loss/theft.*

*Therefore, we kindly request DPT to issue a new license on a new workstation, according to its
policy and modalities.*

*We are aware that such self-certification form can be shared with those organizations that, by
order of DPT, certify the presence of software applications' licenses in the companies.*

Kind regards,

*CEO Signature &
Company Stamp*